

**LANDSCAPE ARCHITECT SECTION  
JOINT BOARD OF ARCHITECTS, DESIGNERS, ENGINEERS,  
LAND SURVEYORS AND LANDSCAPE ARCHITECTS  
MEETING MINUTES  
SEPTEMBER 26, 2013**

**PRESENT:** Rosheen Styczinski, Michael Kinney (via GoTo Meeting), Andy Albright

**ABSENT:** Bernie Abrahamson

**STAFF:** Angela Hellenbrand, Executive Director; Joshua Archiquette, Bureau Assistant

**CALL TO ORDER**

Rosheen Styczinski, Chair, called the meeting to order at 9:36 a.m. A quorum of three (3) was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Michael Kinney moved, seconded by Andy Albright, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Andy Albright moved, seconded by Michael Kinney, to approve the minutes of the March 13, 2013 meeting. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**ELECTION OF OFFICERS**

**CHAIR**

**NOMINATION:** Michael Kinney nominated Rosheen Styczinski for the Office of Chair. Nomination carried unanimously.

Angela Hellenbrand, Executive Director; called for other nominations three (3) times.

Rosheen Styczinski was elected as Chair

**VICE CHAIR**

**NOMINATION:** Rosheen Styczinski nominated Michael Kinney for the Office of Vice Chair. Nomination carried unanimously.

Angela Hellenbrand, Executive Director; called for other nominations three (3) times.

Michael Kinney was elected as Vice Chair

## SECRETARY

**NOMINATION:** Rosheen Styczinski nominated Andy Albright for the Office of Secretary. Nomination carried unanimously.

Angela Hellenbrand, Executive Director; called for other nominations three (3) times.

Andy Albright was elected as Secretary

Board Chair	Rosheen Styczinski
Vice Chair	Michael Kinney
Secretary	Andy Albright

**MOTION:** Michael Kinney moved, seconded by Andy Albright, to elect the positions as nominated. Motion carried unanimously.

**MOTION:** Andy Albright moved, seconded by Rosheen Styczinski, to appoint Rosheen Styczinski to the Rules Committee, Andy Albright as the Credentialing Liaison and Monitoring Liaison, and Michael Kinney to the Screening Panel. Motion carried unanimously.

## LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

**MOTION:** Michael Kinney moved, seconded by Andy Albright, to approve the rule for submission of Clearinghouse Rule 12-039 A-E 8, 9 to the Legislature. Motion carried unanimously.

**MOTION:** Michael Kinney moved, seconded by Andy Albright, to table the discussion about EO 50 until the next meeting. Motion carried unanimously.

**MOTION:** Rosheen Styczinski moved, seconded by Michael Kinney, to have the Board review the rules in regard to EO 61 and bring any changes to the next A-E Joint Board meeting. Motion carried unanimously.

## SPEAKING ENGAGEMENTS

**MOTION:** Michael Kinney moved, seconded by Andy Albright, to appoint Rosheen Styczinski as the Board's general representative for the Council of Landscape Architectural Registration Boards (CLARB) and other speaking engagements. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Andy Albright moved seconded by Michael Kinney, to convene to closed session to deliberate on cases following hearing § 19.85 (1) (a), Stats.; consider closing disciplinary investigations with administrative warning § 19.85 (1)(b), Stats., and 440.205, Stats., to consider individual histories or disciplinary data § 19.85(1) (f), Stats., and, to confer with legal counsel § 19.85 (1) (g), Stats.). Rosheen Styczinski read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rosheen Styczinski - yes, Michael Kinney - yes, and Andy Albright – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:37 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Andy Albright moved, seconded by Rosheen Styczinski, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:48 a.m.

## **VOTE ON ITEMS DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Rosheen Styczinski moved, seconded by Andy Albright, to reaffirm all motions made in closed session. Motion carried unanimously.

## **PRESENTATION AND DELIBERATION ON PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS BY DLSC**

**MOTION:** Michael Kinney moved, seconded by Rosheen Styczinski, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Garret Q. Perry (13 LSA 001). Motion carried unanimously.

## **APPLICATION MATTERS**

**MOTION:** Michael Kinney moved, seconded by Rosheen Styczinski, that the two members present at DSPS review the applications and report back to Michael Kinney regarding Application Review. Motion carried unanimously.

**MOTION:** Andy Albright moved, seconded by Rosheen Styczinski, to approve Rory P. Agnew to take the LARE exam. Motion carried unanimously.

**MOTION:** Andy Albright moved, seconded by Rosheen Styczinski, to approve Nicholas R. Meissner to take the LARE exam. Motion carried unanimously.

**MOTION:** Rosheen Styczinski moved, seconded by Andy Albright, to intend to deny Jon R. Ruble's application for licensure for Comity. **Reason for Intent to Deny:** Applicant needs to complete Continuing Education in regard to Ch. A-E 11.03 (1). Motion carried unanimously.

**MOTION:** Rosheen Styczinski moved, seconded by Andy Albright, to deny Steven Schoof's application for licensure. **Reason for Denial:** Ch A-E 9. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Andy Albright moved, seconded by Michael Kinney, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:51 a.m.